



## United Nations Mission in Nepal (UNMIN) VACANCY ANNOUNCEMENT



CORE VALUES: INTEGRITY, PROFESSIONALISM, RESPECT FOR DIVERSITY

<b>Deadline for applications:</b>	<b>OPEN</b>
<b>Post title and level:</b>	<b>Radio Technician, GSL-4</b>
<b>Duty station:</b>	<b>Nepalgunj office (2 position):</b>
<b>Organizational Unit:</b>	<b>Communication and Information Technology Section</b>

### DUTIES AND RESPONSIBILITY:

Under the supervision of the Regional Radio Technician and Chief Communication Officer (CCO), the Radio Technician will perform and be responsible for the following duties:

- Perform installation and maintenance of various telecommunication equipment at various sites, including rural telephone systems in UHF and VHF bands, programming of mobile radio sets, multiplex devices, power supplies, erection of antennas and related accessories, termination and telephone expansion wiring.
- Perform tasks related to scheduled service requests, including telephone connectivity, telephone replacement, or connectivity problem with minimum delay.
- Undertakes installation of mobile HF/VHF/UHF radios in the vehicles.
- Perform regular preventive and corrective maintenance on telecommunication equipment such as Ericsson MD 110 PABX, Diavox voice mail systems, multi-layer and multi-service switches, HF/VHF/UHF radio etc.
- Record all the maintenances performed in the maintenance log book.
- Ensure that all the required spare parts and supplies are in place to minimize the downtime.
- Assist in print out of telephone bills, issue and termination of pin code and voice mail activation.
- Provide technical support to all sections and units in communication operations;
- Perform radio link calculation and path profile analysis.
- Erect antenna masts and install antennas.
- Perform Help-Desk tasks which include resolving user problems.
- Complete work orders and filing record-keeping tasks for the unit in accordance with established procedures.
- Perform other duties as required.

### QUALIFICATION REQUIREMENTS:

**Education:** Completion of secondary education is required. Supplemental courses and training plus technical certification in electronic telecommunications or other related field is highly desirable.

**Experience:** A minimum of 3-5 years of experience in telecommunications and related fields, with at least 3 years hands-on experience in telecommunications system operations and troubleshooting.

**Language:** Fluency in written and spoken English and Nepali is essential; fluency in one or more Nepalese community languages (or other languages commonly used in Nepal) is an asset.

**Other desirable skills:** Knowledge in the operation of Ericsson MD 110 PABX is essential; familiarity with the UN electronic communications system, e-mail, computer, facsimile and radio are desirable. Driving license and ability to drive 4WD vehicles would also be an asset.

### COMPETENCIES:

**Professionalism** – Hands-on technical training and problem-solving skills, good knowledge of relevant telecommunications policies, structure and strategy as it relates to area of assignment; ability to assess telecommunications needs.

**Communication** – Good written and spoken communications skills, including the ability to convey technical concepts and recommendations to non-technical staff at all levels, both orally and in writing, in a clear and concise style.

**Planning and Organization** – Ability to perform with minimal supervision, and work under pressure with frequent and tight deadlines often in difficult and demanding conditions.

**Teamwork** – Excellent interpersonal skills and ability to establish and maintain effective working relations in a multi-cultural, multi-ethnic environment with sensitivity and respect for diversity including commitment to the goal of implementing gender equality.

**Technological Awareness** – Technological background and experience in Radio systems installation and maintenance, specializing in particular in the Telephone field.

Qualified candidates are requested to complete a UN Personal History Form P.11 available on UNMIN webpage

<http://www.un.org.np/unmin/docs/personal-history-form-P-11.doc> All applicants are strongly encouraged to submit their application by email mentioning the vacancy title, to the following address: [unmin-recruitment@un.org](mailto:unmin-recruitment@un.org) The deadline for the receipt of applications is **OPEN**. However, applicants are encouraged to apply at the earliest date possible since the positions are available immediately.

**Only short-listed candidates will be contacted. Women who are results-oriented and have strong motivation and substantive experience and other excluded groups are strongly encouraged to apply.**

